

**Greenvale Town Board
Regular Meeting
Tuesday, December 18, 2018**

Board Members Present: Chair Gregory Langer, Treasurer Wayne Peterson, Clerk Linus Langer, Supervisor Darcy White

Guests: Dick Moore, Duane Fredrickson, Victor Volkert, Tom Wirztfeld, Dave Roehl, Ken Malecha, Jennifer Welbaum, Maynard Bolton, Road Superintendent Jerry Bolton, Planning Commission Chair Bruce Paulson, Mike McNamara, Phil White.

Regular meeting opened with the pledge at 7:00 p.m.

Review Minutes – Langer moved to approve the November meeting minutes. White gave a second and motion passed.

Agenda – Langer added to Road Work review Ohmann request for driveway permit; added to New Business look at new/current fire services contract; added information on Intergovernmental Meeting for January 16. Langer move to approve the updated Agenda. White gave a second and the motion passed.

Treasurer's Report – \$197,882 was our beginning balance. Receipts were \$1,006, disbursements were \$11,601, and the ending balance is at \$187,287. There is \$1,264 in transit and \$2,547 in outstanding checks leaving an ending balance in the bank of \$188,570. We also have CD investments of \$134,431. Langer moved to approve the report as presented. White made a second and the motion passed.

Clerk' Report – thanked Peterson for entering in claims... thanked Kari Gilomen for stepping in with help on filing documents... mentioned outdoor posting of and newspaper publishing of information for upcoming town elections... noted new requirement for identifying polling places.

Guests – participating, especially attendance, is a noted good for our rural community.

Road Work – Jerry Bolton – we had taken care of just one snow fall so far. Snow was pushed to the edge of the road and melted right there... will do Dresden Avenue this year as our rotation with Waterford Township... with heavy snow we can open the lanes with snowplow and then check back later. Just one barbeque grille in ditch this month and County got a couch off 320th. Langer mentioned County has talked to us about bridge weight signs placed on November 14th on Eveleth Avenue. Victor Volkert commented they look good.

Ohmann field access request on 307th Street – project was finished before permitting review. Good work except it was on property owned by Eric Ruud. We would need his agreement prior to an approval. Langer made a motion for clerk to contact applicant, return fee, and reinforce

application steps and procedures. White gave a second and the motion passed. White asked if Ruud has been in touch? There have been some conversations.

Langer and Bolton spoke with Dakota County about (intended and unintended) road detours this coming summer. They are agreeable to help with dust control; upgrades may start in April.

Building permits – clerk explained work flow with permitting and appreciates help received from deputy clerk, especially regarding custody of documents and filing requirements. MNSPECT will be offering some web entry in the near future. Langer reminded, the Planning Commission would be available “as needed” on projects with footprints, and their expertise helps all around.

White asked about open items on the 2018 permits submitted to the County. Clerk: the summary is not current in the completed section as some permits remain open. After final inspections a document is sent verifying work has been completed according to state building code.

Citizen Business – an open opportunity to talk to the Board on items not anticipated on the agenda. Victor Volkert asked about resolutions at the annual town meeting and the purpose of them. Langer explained the motions and resolutions help as advisory to the elected representatives. Approving funds for the community picnic is a good example. Clerk shared setting Levi is another part of the annual town meeting.

7:35 Deputy Reiners – reported recent Sunday rollover at Eveleth and 300th... unoccupied, suspicious, investigative work is ongoing... possibly heroine related. Theft of skid loader in Eureka Township... loader was recovered. Snowmobile reported stolen in daylight with keys left in sled. Unfortunately, be aware, thieves drive around and look for things to steal.

Langer commented fall picnic photos are posted on website. Jennifer Welbaum is making an album that people can order in the future. She will send a link when available.

Old business – JPA with sheriff’s department – Langer met with Captain Richard Schroeder. They put a draft together that would allow us to request services. Talked this last time for about an hour. Lots they would do anyway even without an agreement, but agreement is new way. Some chance we would need their help with traffic next summer while Foliage Avenue is being worked on. The proposed agreement approved by sheriff and county attorney. Langer moved to approve agreement. White asked about investigative services and court time? That’s all they’d bill? What if we needed them on roads, as they didn’t guarantee a patrol? Langer: with activities in other areas they had a car go out and be seen... with good results. White gave second to the agreement and the motion was approved.

Comprehensive Plan – Langer met with Bolton-Menk planner Alex Conzemius. All hearings have been held and documents were reviewed for submittal to the Metropolitan Council. Neighboring entities have looked at it, as required, with most comments regarding water management. There have been no formal requests for changes from the first draft.

A letter from Governor Elect Tim Walz was read. He is asking for volunteers to serve with his cabinet in their work for Minnesota.

Clerk shared required plans and setbacks were submitted on shed and greenhouse applications from previous discussions. White moved to approve the permits for greenhouses and a post frame shed on the Boua Sao Thao property on Holyoke and 300th Street. The motion passed.

Planning Commission – Chair Bruce Paulson – PC met at the townhall on Monday December 3rd. Members had a good discussion on attorney John Ophaug’s input. Feedback was overall positive. There was some discussion about consulting services; on where and when expertise would be needed. Found two potential professional planners and passed those on to the Board of Supervisors. The PC passed a motion to recommend Alex Conzemius from Bolton – Menk.

Langer recommended tabling the planning commission’s recommendation to hire planner Alex Conzemius. White agreed; and advised best to include Supervisor Rowan in discussions.

Dean Johnson gave a white-paper discussing options and moves to help us work thru types of issues facing communities. Will discuss again at next meeting... to best serve the township.

Paulson also shared there was review of a Minnesota Association of Townships article that addressed utility work and right of way concerns. Most townships have something in place, but we do not. Rich Fott did some research for the meeting and learned neighboring townships do have ordinances in place. Paulson had a sample from the league of cities to look at in the future.

Brian Evenson is working with clerk and deputy clerk Kari Gilman on a filing and archiving index for building and zoning permits.

The next Planning Commission meeting is scheduled for 6:00 p.m. on March 4th.

Victor Volkert paid compliments to Bruce Paulson on getting back to him on a timely inquiry.

White asked about the Main Street Project event. Langer shared the December 13th gathering at the Weitz Center at Carleton was very well planned and attended. Our work at the township was recognized publicly as of much help and presenters shared things are on-track to start construction of chicken coops in the summer. They have a video with images of the project and their system developing local, organic, sustainable and resilient agriculture.

Fire Services – Rural Fire District – Northfield Area Fire Rescue Services NAFRS – the ongoing/newest/recent contracting for services proposal is for \$24,920. We had levied for \$26,000. White inquired if contract proposal is just for services alone? Has there been a resolution on the details with building ownership? Langer: not that we know of so far.

White moved to approve the \$24,920 fire agreement. Langer gave second and motion passed.

Septic Inspector Services – Subsurface Sewer Treatment Systems SSTS – thoughts from earlier interviews? White: we really appreciate they came to speak with us. Likes what Darrel has to offer and he seems familiar with what we'd expect. Langer: Darrel Gilmer is in Castle Rock and is much closer than other candidates. Liked his complete presentation. The Inspectors need licensing and credentials and are certified by the Minnesota Pollution Control Agency MPCA. Our zoning requires septic standards equal to the County standards. White moved we contract for inspection services with Darrel Gilmer. Langer made a second and motion was approved. Clerk will send out letters to notify applicants, and express thanks.

8:25 Claims – Claims were reviewed and checks were written for the end of the year 2018. CTAS city town accounting system to be updated in near future. State Auditor's office has notified clerks and treasurers an annual revision is available for download.

Meeting Adjourned.

Respectfully submitted,

Attest,

Linus Langer | Clerk